



UNIVERSITY OF HEALTH SCIENCES LAHORE

SITUATION VACANT

(Re-advertised)

The University of Health Sciences (UHS) Lahore is a public sector organization which offers a congenial working environment with excellent opportunity for personal and professional growth. It is an equal opportunity employer. The University invites applications from eligible candidates for the following post:-

Sr.	Name of Position	No. of Vacancies	Qualification & Post Qualification Experience
1	Registrar (BPS-20)	01	a) M.A / M.Sc / MBA / MPA from HEC recognized institutions. Preference will be given to highly qualified person i.e. PhD, M.Phil OR MD / MS / FCPS b) Experience: 15 years administrative / academic experience in a reputable institute recognized by HEC.

HOW TO APPLY:

- 1) The candidate can fill the application form available on website (www.uhs.edu.pk).
- 2) The candidate through bank challan at National Bank of Pakistan, Sheikh Zayed Hospital Branch Lahore (A/C # 3164498127) OR deposit the same amount in University's online account (PK53NBPA1707003164498127) under Account Title: "CE UHS". The applicant shall write the number of his/her bank challan / online transaction on his / her application form. The detail of the amount is as below:

a. BPS 20 = **Rs.2000/-**
- 3) Applicant should fill the form carefully; complete the application by writing personal information, educational Information, experience, etc.
- 4) Filled form, along with the attested copies of certificates, testimonials, CNIC and passport size colored photographs, original bank challan / DD / PO of paid processing fee must reach the office of **Deputy Registrar (HR)** in **Room # 42** University of Health Sciences, Khayaban-e-Jamia Punjab, Lahore, by post (in-person applications will not be entertained) on or before **7th of September, 2023** during working hours.
- 5) The date of interview will be communicated to the eligible / shortlisted candidates.

IMPORTANT

- 1) Registrar shall be appointed in accordance with UHS Ordinance, 2002.
- 2) Preference will be given to those having experience in reputable medical institution/university.
- 3) Those having foreign qualifications are required to submit equivalence certificate issued by Higher Education Commission, Pakistan / Pakistan Medical & Dental Council (PM&DC).
- 4) Only shortlisted will be called for interview.
- 5) No TA/DA shall be admissible.
- 6) The appointment shall be subject to Police Verification and other checks including references, educational and professional.
- 7) Applications that are incomplete (in any way) or received after due date shall not be entertained.
- 8) Age of applicant should not be more than 55 years on the last date of submission of application.
- 9) University reserves the right to increase or decrease the number of posts without any notice.
- 10) Applicants working in Public Sector Organization / Department must apply through proper channel.
- 11) The selected candidates will be governed by the UHS Ordinance 2002.

Last date for submission of application is 7th September, 2023

REGISTRAR

University of Health Sciences,
Khayaban-e-Jamia Punjab, Lahore-54600
Ph: 042-99231305-09



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