



# UNIVERSITY OF HEALTH SCIENCES LAHORE

## SITUATION VACANT

The University of Health Science (UHS) Lahore is a public sector organization which offers a congenial working environment with excellent opportunity for personal and professional growth. It is an equal opportunity employer. The University invites applications from eligible candidates having domicile of Punjab for the following posts on contract basis:

Sr.	Name of Position	No. of Vacancies	Required Qualification & Post Qualification Experience
1	Director (Sports) (BPS-20)	01	(i) Ph. D in Sports Sciences or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Eight years post qualification experience in organizing various sports at national or international level. <b>OR</b> (i) M.S. / M.Phil (minimum Second Division) in Sports Sciences or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Ten years post qualification experience in organizing various sports at national or international level. <b>OR</b> (i) Master's degree or BS (minimum second division) in Sports Sciences or Physical Education or equivalent qualification from an institute or a university recognized by the Higher Education Commission; and (ii) Twelve years post qualification experience in organizing various sports at national or international level.
2	Deputy Director (Sports) (BPS-18)	01	(i) Master's degree or BS (minimum Second Division) in Physical Education or Sports Sciences or equivalent qualification from an institute or university recognized by Higher Education Commission; and (ii) Five years post qualification experience in organizing sports at national or international level.
3	Deputy Controller of Examinations (BPS-18)	03	M.A. / M.Sc. / MPA / MBA or equivalent from HEC recognized University with 5 years administrative experience OR MBBS with 5 years teaching / administrative experience. Preference will be given to those having good knowledge of computer applications.
4	Assistant Director Sports (BPS-17)	01	Master's degree or BS (minimum second division) in Physical Education or Sports Sciences or equivalent qualification from an institute or a university recognized by the Higher Education Commission.
5	Assistant Registrar (BPS-17)	02	M.A./M.Sc./MPA/MBA/MBBS or equivalent from HEC recognized University with 5 years administrative experience. Preference will be given to those who have reasonable experience of computer programming and with good knowledge of important software packages.
6	Horticulture Officer (BPS-17)	01	B.Sc. (Hons) Agriculture (minimum Second Division) in Horticulture from a University recognized by the Higher Education Commission.
7	Assistant Hardware Engineer (BPS-16)	01	(i) BS (CS/IT) or relevant (minimum 2 <sup>nd</sup> Division / CGPA 2.5) from a recognized Institute / University with one year relevant experience. <b>OR</b> (ii) BA/BSc (14 years education) (minimum 2 <sup>nd</sup> Division) with PGD in Computer Hardware with 03 Years' relevant experience. <b>OR</b> (iii) DAE Computer Information Technology (minimum 2 <sup>nd</sup> Division) with four years' relevant experience.
8	Hardware Technician (BPS-15)	01	(i) Diploma of Associate Engineer in Electronics with three years' experience of I.T Hardware repairing. NOTE: i. Experience in Private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority. ii. Practical Experience will be accepted after prescribed qualification.
9	Technical Assistant (BPS-12)	01	(i) Diploma of Associate Engineer in Electronics from a recognized Board. <b>OR</b> ICS (minimum Second Division) from a recognized Board with three months certificate of Information Technology Hardware Repairing; And One years' experience in the field of hardware repairing. Note: i. Only practical experience shall be considered after prescribed qualification ii. Experience in Private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regulatory Authority.
10	Biomedical Technician (BPS-09)	02	i. Matriculation (minimum 2 <sup>nd</sup> Division) from a recognized board. ii. DAE in Electronics or Electrical or Biomedical from a recognized Institute having relevant experience will be preferred.

**IMPORTANT**

- 1) Appointments will be on contract basis as per UHS Service Statutes 2005.
- 2) Applicants must attach copies of their educational certificates / degree duly attested by the issuing institution / board / University along with their application.
- 3) Experience Certificate duly verified by the issuing institution / organization should clearly state that the duration of employment, job responsibilities and last salary drawn.
- 4) Authentic Police Verification issued by Punjab Police.
- 5) Applicants must submit an affidavit on a stamp paper of Rs. 100/- or above stating that the provided documents are original and valid and the University reserves the right to take action if any document is found to be fake or forged. The affidavit should be duly signed by a magistrate.
- 6) All the required documents must be attested by the Gazetted officer.
- 7) For all above posts, a written test /technical test/typing test and performance evaluation test will be conducted and only eligible candidates who will qualify the written test /technical test/typing test and performance evaluation test will be called for interview.
- 8) Preference will be given to those having experience in a reputable Public Sector Medical University / Institution.
- 9) For all above posts age of applicant should not be more than 55 years on the last date of submission of application.
- 10) No TA/DA shall be admissible.
- 11) The selected candidates can be posted at any campus of the University (City & Jinnah Campus KSK).
- 12) Incomplete applications or applications received after due date will not be entertained.
- 13) Only Punjab domiciled candidates can apply.
- 14) University reserves the right to increase or decrease the number of posts without any notice
- 15) Applicants working in Public Sector Organization / Department must apply through proper channel.

**HOW TO APPLY:**

- 16) The application process shall consist of two phases:
  - a. Online submission
  - b. Manual submission
- 17) The candidate shall fill an online form available at UHS website (<http://forms.uhs.edu.pk/jobs> )
- 18) Applicant should fill the form carefully; complete the application by entering personal information, educational Information, experience, etc. Once the form is submitted, the candidate shall not be able to edit it.
- 19) The candidate should get a print of the online filled form by clicking "DOWNLOAD AND PRINT" button. If the facility of downloading and printing is not available at that time, the candidate can access his/her form any other time by clicking "SEARCH" button.
- 20) The candidate can pay the prescribed fee through bank challan available on the "fms.uhs.edu.pk" through ILink or any branch of Bank of Punjab (BOP). The applicant shall attach his/her bank challan with his / her application form. The detail of the amount is as below:
  - a. BPS-09 to BPS-16 = **Rs. 500/-**
  - b. BPS 17 & above = **Rs. 2000/-**
- 21) The print out of filled form, along with the attested copies of certificates, testimonials, CNIC, domicile, stamp paper and passport size colored photographs, original bank challan paid processing fee must reach the Office of Deputy Registrar (HR), Room # 12, University of Health Sciences, Khayaban-e-Jamia Punjab, Lahore, by post or by hand submission at Diary & Dispatch Section, University of Health Sciences, Lahore on or before 18.04.2025 during working hours.

**REGISTRAR**

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Khayaban-e-Jamia Punjab, Lahore-54600  
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