



UNIVERSITY OF HEALTH SCIENCES, LAHORE

NOTIFICATION

The Syndicate, University of Health Sciences, Lahore in its 61st meeting held on 15th March 2021, under section 27, 34 and 40 of UHS Ordinance 2002 approves the "Statutes for Admission of Medical Institutions to the Privileges of the University and Withdrawal of such Privileges". (annexed)

REGISTRAR

No: UHS/REG-21(Syndicate)/1447

Dated: 23-04-2021

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- Heads of all public and private sector affiliated medical and dental colleges of Punjab
- Treasurer, UHS
- Secretary, Affiliation Committee, UHS
- Assistant Registrar (Legal), UHS
- PSO to Vice Chancellor

REGISTRAR

**Statutes for Admission
of
Medical Institutions to the Privileges
of
the University & Withdrawal
of
such Privileges**

University of Health Sciences,
Khayaban-e-Jamia Punjab, Lahore

Statutes for Admission of Medical Institution to the privileges of the University and the withdrawal of such privileges

Preamble:

Whereas sections 27 (2)(1)(iv)(v) and section 40 of the UHS Ordinance 2002 makes it expedient to promulgate these statutes and whereas the "Statutes for affiliation of medical institutions with the University of the Health Sciences" have already been promulgated, the syndicate promulgates these statutes. The statutes comprise of,

1. Short title
2. Definitions
3. Extent of application
4. Admission of Medical Institution to the Privileges of the University
5. Withdrawal of such Privileges

1. Short Title

- i. These Statutes may be called University of Health Sciences, Lahore "Statutes for Admission of Medical Institution to the privileges of the University and the withdrawal of such privileges".
- ii. These shall come into force at once.

2. Definitions

In these statutes, unless there is anything repugnant in the subject or context:

- i. **Affiliated** - "Affiliated" when used in relation to a medical college or institution means a college or institution affiliated to the University but not maintained or administered by it;
- ii. **College** - "College". means an affiliated college;
- iii. **Central Regulatory Authority** – "Central regulatory Authority" means Regulatory Body authorized to regulate the concerned professional education, constituted under statutes of the Federal or Provincial Government (Govt. of the Punjab in this case), such as Pakistan Medical Commission. Pakistan Nursing Council, Pharmacy Council of Pakistan etc.

- iv. **Medical Institution** - "Medical Institution" means any school, institute, college or institution imparting medical education or teaching health sciences in affiliation with University of Health Sciences;
- v. **Privileges** – "Privileges" means Rights accrued by an institution consequent upon its affiliation with University;
- vi. **Syndicate** - "Syndicate" means the Syndicate of the University;
- vii. **University** - "University" means University of Health Sciences

3. Extent of Application

- i. These statutes shall be applicable to affiliated medical institutions of University of Health Sciences (UHS), Lahore regarding:
 - a. Admission of Medical Institution to the Privileges of the University
 - b. Withdrawal of such Privileges
- ii. In all matters not provided for in these statutes the decision of Syndicate shall apply.
- iii. Interpretation of statutes: In case of any doubt or dispute arising in interpretation of these statutes, the decision of Syndicate shall be final.

4. Admission of Medical Institution to the Privileges of the University

Consequent upon affiliation, an institution, its faculty and its students shall attract the benefit of one or more of the following privileges:

- i. **Admissions into courses approved by UHS:-** An affiliated institution can admit students into approved courses in the manner prescribed by University.
- ii. **Intake of students:-** An institute can admit students annually in approved courses in accordance with the intake prescribed by the University syndicate/Central Regulatory Authority.
- iii. **Scholarships:-** The students, faculty and staff shall attract the benefit of scholarships being offered by University or by any other funding agency through the University subject to fulfillment of prescribed eligibility criteria.
- iv. **Registration:-** The students of an affiliated medical institution are eligible for registration and retention of their names in University's database unless and until they adversely attract sections ii, xvi and xvii of registration regulations.

v. **Credit Transfer:-** The credits earned by a student can be transferred by the University in case of:

- a. Migration during course of study
- b. Admission into another course after acquisition of degree

The University can issue a credit transfer letter in terms of issuance of:

- a. No Objection Certificate
- b. Transcript

vi. **Examination Leading to Award of Degree:-** The students of an affiliated institute may take examinations leading to award of a degree by the University subject to fulfilment of requirements prescribed in the statutes and regulations for examination of the said course.

vii. **Convocation:-** The institution may award degrees of University at its convocation. The students of the institution may receive medals/degrees/certificates at University's convocation.

viii. **Access to Library:-** The library facilities of the University including its digital library shall become accessible for the students of the affiliated institutions in a manner prescribed by the University from time to time.

ix. **Support in Research:-** The faculty and students of an affiliated institutes shall attract the support in research in terms of following but not necessarily restricted to them subject to fulfilment of conditions as prescribed from time to time:

- a. Applying for research projects
- b. Collaborations in research
- c. Provision of expertise for writing research proposals which may include but not necessarily limited to quality assurance in terms of check for plagiarism and ethical consideration of research proposals.
- d. Capacity building for writing and winning research projects
- e. Others

- x. **Co-Curricular Activities:-** The students and faculty of an affiliated institution can participate in co-curricular activities organized by the University from time to time.
- xi. **Any other approved by Syndicate:-**

5. Withdrawal of Privileges – Cause for Action

University can revoke privileges of the colleges at any time if they fail to fulfill any of the requirements stipulated in the Ordinance/statutes for affiliation of medical institutions with the University of Health Sciences, Lahore.

i. Affiliation

Where any affiliated medical institution fails at any time to fulfill any of the requirements mentioned in the Ordinance, or has failed to observe any of the conditions of its affiliation, or its affairs are conducted in a manner which is prejudicial to the interests of education, the Syndicate can disaffiliate the institution. The disaffiliation proceedings under Section 40 of UHS Ordinance 2002 can be initiated after an institution is found guilty of one or more of following:

- a. Occurrence/report of deficiency in teaching/training facility.
- b. Failure to rectify the deficiency in teaching/training facilities in accordance with the prescribed criteria.
- c. Violation of prescribed admission policies.
- d. Failure to comply with decisions/directions of Syndicate/University.
- e. Financial mismanagement especially in terms of levying unauthorized charges to the students.

ii. Admission

The privileges of an affiliated institution to admit permissible number of students can be modified i.e reduced, or withdrawn i.e stopped, in case it is reported/complained that:

- a. College has accrued a deficiency in teaching facilities in term of faculty and/or infrastructure.

- b. Institute has admitted students prior to grant of its affiliation.
- c. Institute is found guilty of admissions over and above the prescribed intake.
- d. Any other cause which Syndicate may consider as an impropriety in the admission process.

iii. **Access to Digital Library**

University reserves the right to withdraw the privilege/services of its digital library services in case any student/faculty member is found indulging into one or more of the following offenses:

- a. Failure in abiding the rules of library usage as notified by the University from time to time.
- b. Failure to clear the liabilities in term of photocopy charges.
- c. Misuse of library resources or facilities.
- d. Damaging the library material.

iv. **Scholarships**

Any scholarship awarded to an institution/student with the concurrence/certification of University is liable to be withdrawn provided it transpires at any stage that it has been obtained after concealment or falsification of facts.

v. **Registration**

The complaints pertaining to registration shall be dealt under the provisions of registration regulations as notified by the University from time to time.

6. Procedure for Withdrawal/Modification of Privileges

- i. On receipt of a complaint/information about alleged impropriety committed by an institution which warrants withdrawal/modification of privileges, the Registrar shall solicit a report from the concerned Medical Institution. The institution shall submit the report within 15 days. In case the institution fails to submit the report within 15 days, the response time may be extended for a period of another 7 days. No extension shall be granted beyond 7 days and

any failure to submit the report by the institution shall be treated as that it has nothing to offer in defense and the allegations stands approved.

- ii. Registrar shall submit the report from the Medical Institution to the Vice Chancellor. The Vice Chancellor shall refer the report to a committee.

(1) The Committee shall comprise of following,

a. Chairman Affiliation Committee	Convener
b. Chairman Discipline Committee	Member
c. Convener of Board of Studies (concerned)	Member
d. Secretary Affiliation Committee	Member

(2) The committee shall review the response of institution and frame its recommendations to show cause the institution or otherwise after stating the reasons.

(3) The quorum of the committee shall be three.

- iii. Show Cause Notice will be issued by Registrar to Institute seeking reasons as why not to initiate the proceedings for withdrawal / modification of privileges for acting in a manner prejudicial to the interest of medical education/student(s).
- iv. Institute shall submit their response within 30 days. Vice Chancellor may extend the response time for a period of another 15 days provided there is a cogent reason for the same.
- v. If the Institute fails to reply the Show Cause Notice within specified time period, it will be assumed that institute has nothing to offer in its defense and liable to be proceeded in ex-parte.
- vi. A report pertaining to defilements of an institution will be presented to Syndicate. The report shall comprise of following sections:
 - i. Complaint/Reason to show cause an institution duly substantiated with the documentary evidence/support.

- ii. Defense offered by the show caused institution.
- iii. Hearing proceedings conducted against the institution.
- iv. Findings
- v. Recommendations
- vii. Syndicate in exercise of its powers under sections 27 & 40 of UHS Ordinance 2002 can take any action against the institute. However, in case the recommendation is for disaffiliation or modifications/withdrawal of privileges, these shall not be carried out till an opportunity provided to defiled/defaulting institution that to make a representation to this effect.
- viii. An institution may represent against the decision to withdraw its affiliation or any of the privileges or to modify its privileges. No application for review shall be entertained after a period of 30 days from the date of issuance of notification regarding withdrawal/modification of privileges and/or disaffiliation. Syndicate shall decide the representation through a speaking Order.